

LS "Go To" List

Welcome to Lower School!

We are excited that you will be joining us this year. Communication with new families is one of our top priorities. We know that having lots of questions is natural when you are new, and we have lots of helpful "go to" people here at OES. ☺

1. Information/calendar/absences/After School plans/forms/logistics?

- Please check our [OES Web Site](#), the [LS Wednesday Express](#), and the classroom newsletters.
- Please email lsattend@oes.edu to report absences, tardiness/early dismissal, change of dismissal plans
- Please contact the LS Administrative Assistant, [Kathy Finn-Brennan](#) (503-768-3143)
- Please contact the LS Administrative Assistant, [Lyn Zenisek](#) (503-768-3178)

2. Classroom issues/assignments/due dates/assessments?

- Please check the classroom newsletter/website.
- Please contact the classroom teacher.

More concerns or questions?

- Please contact the LS Assistant Head for your grade level:
- [Kirstin McAuley](#), Beginning Years: (503-416-9208)
- [Chris Thompson](#), Intermediate Years: (503-416-9322)

More concerns or questions?

- Please contact LS Head, [David Lowell](#) (503-768-3141)

3. Questions about social events, class celebrations, or volunteering?

- Please contact your room parent.

4. Overarching concerns about the program?

- Please contact the LS Assistant Head for your grade level: [Kirstin McAuley](#), Beginning Years: (503-416-9208) or [Chris Thompson](#), Intermediate Years: (503-416-9322)

More concerns or questions?

- Please contact LS Head, [David Lowell](#) (503-768-3141)

5. Overarching or general concerns about your child?

- Please contact your child's teacher.

Concerns about the emotional well being of your child?

- Please contact LS Counselor, [Melanie Clark](#) (503-416-9248)

Concerns about academic well being?

- Or Academic Specialist, [Ari Sternberg](#) (503-416-9246)

6. Questions about Art/Music/Science/Spanish/P.E./Library?

- Please contact the appropriate Specialist teacher.

7. Questions about recess?

- Please contact your child's classroom teacher.

8. Questions about lunch or dietary concerns?

- Please contact our Director of Food Services, Bon Appétit: [Kelly Cowing](#)
- Please contact our school nurse, [Elaine Elliott](#) (503-416-9300)

9. Questions or concerns about Extended Care or After School programs?

- Please contact our Director of Extended Care and After School Classes, [Kati Stenstrom](#) (503-768-3145)

10. Referrals and coordination of services in the outside community?

- Please contact LS Counselor, [Melanie Clark](#) (503-416-9248)
- Please contact LS Academic Specialist, [Ari Sternberg](#) (503-416-9246)

11. Health concerns?

- Please contact your child's teacher
- Miriam Agron in the LS Office (503-768-3143)
- Bigger concerns, contact the school nurse, [Elaine Elliott](#) (503-416-9300)

12. Spiritual concerns?

- Head Chaplain, [Phillip Craig](#) (503-768-3138)

13. Traffic or parking questions?

- Please contact our director of Facilities Management, [Jon von Behren](#) (503-768-3161)

14. School bus operations or routes questions?

- Please contact our Administrative Assistant of Transportation, Buildings and Grounds, [Robbi Garvin](#) (503-768-3162)

15. Safety concerns?

- Safety Coordinator, [Rebecca Williams](#) (503-768- 9372)

16. Just need a smile?

That's what we're here for! You are welcome in the LS office anytime!

One Last Note:

Our students and families are very important to us. Please know that you can contact any one of us, and we will put you in touch with the appropriate person to help.